

Baines Middle School PTO

BALANCE SHEET

As of October 31, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Frost Checking	123,311.71
1011 Safe Petty Cash	100.00
1012 School Store Cash Box	100.00
Total Bank Accounts	\$123,511.71
Other Current Assets	
Inventory Asset	3,980.00
Total Other Current Assets	\$3,980.00
Total Current Assets	\$127,491.71
TOTAL ASSETS	\$127,491.71
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2000 Texas Comptroller Payable	389.61
Total Other Current Liabilities	\$389.61
Total Current Liabilities	\$389.61
Total Liabilities	\$389.61
Equity	
3000 CY General Fund	-13,505.39
3050 CY Contributions/Donations	67,049.74
3100 CY Fundraising	232,732.35
3200 CY Membership	-343.79
3250 CY VIPS	-8,941.45
3300 CY Educational Enrichment	-158,490.37
3350 CY Staff Appreciation	-32,417.82
3400 CY Publicity	-3,179.19
3500 Committed Funds General	5,000.00
3501 Uncommitted Funds General	21,787.87
3503 MBS Track Fund	25,000.00
Retained Earnings	-8,442.45
Net Income	852.60
Total Equity	\$127,102.10
TOTAL LIABILITIES AND EQUITY	\$127,491.71

Baines Middle School PTO

BUDGET VS. ACTUALS: 2019-2020 BMS-PTO BUDGET - FY20 P&L

July 2019 - June 2020

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Income			
Fundraising			
4100 School Store	329.79	250.00	79.79
4105 Spirit Wear	14,482.88	10,000.00	4,482.88
4110 Fall Fundraising Longhorn Loot	16,720.00	20,000.00	-3,280.00
4115 Fundraising Other Income	444.17	750.00	-305.83
4120 Boondoggle Other Income		5,000.00	-5,000.00
4124 Boondoggle Team Sales		10,000.00	-10,000.00
4128 Boondoggle Sponsorship		12,000.00	-12,000.00
4130 Marquee Messages	2,190.00	2,000.00	190.00
Total Fundraising	34,166.84	60,000.00	-25,833.16
Other Income Items			
4054 Career Day Donations		150.00	-150.00
Total Other Income Items		150.00	-150.00
Student Social Events			
4021 Student Social Events Fall 6th Grade	1,090.00	1,000.00	90.00
4026 Student Social Events Spring 7th Grade		1,000.00	-1,000.00
4027 Student Social Events Spring 8th Grade		4,500.00	-4,500.00
Total Student Social Events	1,090.00	6,500.00	-5,410.00
Total Income	\$35,256.84	\$66,650.00	\$ -31,393.16
GROSS PROFIT	\$35,256.84	\$66,650.00	\$ -31,393.16
Expenses			
Educational Enrichment Expense			
5070 Career Day		3,500.00	-3,500.00
5072 School Support (PTO Discretion)	1,666.91	2,000.00	-333.09
5073 Character Strong Program		500.00	-500.00
5074 AVID Field Trip		3,000.00	-3,000.00
5080 Club Start Up		1,500.00	-1,500.00
5084 FBEF Auction Basket Donation		500.00	-500.00
5086 Guest Speakers/ Authors	3,750.00	6,000.00	-2,250.00
5088 Donation to School- Lanyards	1,821.31	2,000.00	-178.69
5090 Life Skills Class Assistance		1,000.00	-1,000.00
5092 Special Projects	6,877.92	35,000.00	-28,122.08
5094 Track Budget Line Item		3,000.00	-3,000.00
5095 Awards Ceremony		200.00	-200.00
5096 Locker Locks Replacement Program		2,500.00	-2,500.00
Total Educational Enrichment Expense	14,116.14	60,700.00	-46,583.86
Fundraising Expense			
5100 School Store Expense		400.00	-400.00
5105 Spirit Wear Expense	10,010.49	8,000.00	2,010.49
5130 Donations & Signage (Longhorn Loot Campaign)	873.42	1,500.00	-626.58

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
5135 Fundraising Other Expense		100.00	-100.00
5140 Boondoggle Other Expense		10,000.00	-10,000.00
5143 Boondoggle Sponsorships		500.00	-500.00
5147 Boondoggle Food Vendors		3,000.00	-3,000.00
5155 Marquee Messages (PALS Thank You Party)		250.00	-250.00
Total Fundraising Expense	10,883.91	23,750.00	-12,866.09
General Operating Expenses			
5800 Accounting Software	378.00	400.00	-22.00
5810 Accounting & Legal Fees		350.00	-350.00
5815 Accounting Supplies	42.90	150.00	-107.10
5820 Bank Fees	742.29	1,250.00	-507.71
5825 Insurance Expense	494.00	500.00	-6.00
5835 Postage	36.95	50.00	-13.05
5840 Poster Maker Ink & Paper	982.85	2,000.00	-1,017.15
5889 Subscriptions (Signup genius, Ecwid)		550.00	-550.00
5890 Misc Operating Expenses	200.07	400.00	-199.93
Total General Operating Expenses	2,877.06	5,650.00	-2,772.94
Publicity			
5600 Website Longhorn Links	349.99	600.00	-250.01
5602 Publicity Other (Student Packets)	890.65	675.00	215.65
Total Publicity	1,240.64	1,275.00	-34.36
Student Social Events Expense			
5021 Fall Social 6th Grade	1,742.96	2,000.00	-257.04
5026 Spring Social 7th Grade		2,000.00	-2,000.00
5027 Spring Social 8th Grade	2,700.00	7,000.00	-4,300.00
Total Student Social Events Expense	4,442.96	11,000.00	-6,557.04
VIPS			
5610 Staff App Welcome Back Breakfast	767.02	1,000.00	-232.98
5620 Staff App Monthly Events		2,000.00	-2,000.00
5625 Staff App Appreciation Week		1,800.00	-1,800.00
5630 Staff App Attendance Prizes		200.00	-200.00
5635 Staff App Faculty Fund		2,500.00	-2,500.00
5640 Staff App Other/Birthday/Spec Recog		600.00	-600.00
5641 Staff App STAAR Treats		500.00	-500.00
5650 VIPS Welcome/Thank You Coffee	76.51	200.00	-123.49
5651 VIPS of the Year/Mth Recognition		300.00	-300.00
5652 VIPS Misc. (Signup genius, printing)		100.00	-100.00
Total VIPS	843.53	9,200.00	-8,356.47
Total Expenses	\$34,404.24	\$111,575.00	\$ -77,170.76
NET OPERATING INCOME	\$852.60	\$ -44,925.00	\$45,777.60
NET INCOME	\$852.60	\$ -44,925.00	\$45,777.60

Baines Middle School PTO

PROFIT AND LOSS

October 2019

	TOTAL	
	OCT 2019	JUL - OCT, 2019 (YTD)
Income		
Fundraising		
4100 School Store	100.69	329.79
4105 Spirit Wear	147.81	14,482.88
4110 Fall Fundraising Longhorn Loot	50.00	16,720.00
4115 Fundraising Other Income	258.00	444.17
4130 Marquee Messages	240.00	2,190.00
Total Fundraising	796.50	34,166.84
Student Social Events		
4021 Student Social Events Fall 6th Grade	1,090.00	1,090.00
Total Student Social Events	1,090.00	1,090.00
Total Income	\$1,886.50	\$35,256.84
GROSS PROFIT	\$1,886.50	\$35,256.84
Expenses		
Educational Enrichment Expense		
5072 School Support (PTO Discretion)	771.92	1,666.91
5086 Guest Speakers/ Authors	900.00	3,750.00
5088 Donation to School- Lanyards		1,821.31
5092 Special Projects		6,877.92
Total Educational Enrichment Expense	1,671.92	14,116.14
Fundraising Expense		
5105 Spirit Wear Expense	1,588.00	10,010.49
5130 Donations & Signage (Longhorn Loot Campaign)		873.42
Total Fundraising Expense	1,588.00	10,883.91
General Operating Expenses		
5800 Accounting Software		378.00
5815 Accounting Supplies		42.90
5820 Bank Fees	14.34	742.29
5825 Insurance Expense		494.00
5835 Postage	36.95	36.95
5840 Poster Maker Ink & Paper	167.90	982.85
5890 Misc Operating Expenses	7.49	200.07
Total General Operating Expenses	226.68	2,877.06
Publicity		
5600 Website Longhorn Links		349.99
5602 Publicity Other (Student Packets)		890.65
Total Publicity		1,240.64
Student Social Events Expense		
5021 Fall Social 6th Grade	1,742.96	1,742.96
5027 Spring Social 8th Grade	2,700.00	2,700.00
Total Student Social Events Expense	4,442.96	4,442.96

	TOTAL	
	OCT 2019	JUL - OCT, 2019 (YTD)
VIPS		
5610 Staff App Welcome Back Breakfast		767.02
5650 VIPS Welcome/Thank You Coffee	76.51	76.51
Total VIPS	76.51	843.53
Total Expenses	\$8,006.07	\$34,404.24
NET OPERATING INCOME	\$ -6,119.57	\$852.60
NET INCOME	\$ -6,119.57	\$852.60

Baines Middle School PTO

TRANSACTION DETAIL BY ACCOUNT

October 2019

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	AMOUNT
1000 Frost Checking						
10/01/2019	Sales Receipt	1123	Restaurant Spirit Night			258.00
10/01/2019	Check	2569	Brooks Duplicator Company			-167.90
10/01/2019	Check	2571	Catherine Witty			-76.51
10/07/2019	Check	2570	Amy Landsford		Replacement check for #2510	-209.94
10/07/2019	Deposit		Square			28.83
10/07/2019	Check	2572	Tina Worrell			-44.44
10/09/2019	Sales Receipt	1125	School Store			24.25
10/09/2019	Check	2574	Troupe d' Jour			-900.00
10/09/2019	Deposit		Square			96.20
10/09/2019	Check	2573	Leonetti Graphics		Invoice 36851	-1,588.00
10/15/2019	Check	2578	Garrett Kelley			-150.00
10/15/2019	Sales Receipt	1126	Longhorn Loot			50.00
10/15/2019	Check	2577	The Houston PhotoBooth			-325.00
10/15/2019	Check	2575	Coy Rosenbaum			-80.00
10/15/2019	Check	2576	Valery Elias			-300.00
10/15/2019	Deposit		6th Grade Social			170.00
10/16/2019	Deposit		6th Grade Social			230.00
10/16/2019	Sales Receipt	1124	Spirit Wear Sales			63.75
10/17/2019	Deposit		6th Grade Social			340.00
10/18/2019	Deposit		6th Grade Social			340.00
10/22/2019	Expense		Main Event			-2,700.00
10/22/2019	Deposit		6th Grade Social			10.00
10/22/2019	Check	2579	Caroline Wheeler			-165.98
10/23/2019	Check	2581	Andrea Collins			-506.65
10/23/2019	Check	2580	Jessica Speer			-531.31
10/23/2019	Sales Receipt	1131	School Store			11.00
10/24/2019	Check	DEBIT	Quench USA			-246.00
10/28/2019	Sales Receipt	1128	PayPal Sales			230.64
10/30/2019	Sales Receipt	1130	School Store			40.00
Total for 1000 Frost Checking						\$ -6,099.06
Square Clearing						
10/07/2019	Deposit		Square	General Fund	Square Inc 191005P2 L208 Electronic Deposit	-28.83
10/09/2019	Deposit		Square	General Fund	Square Inc 191009P2 L208 Electronic Deposit	-96.20
10/28/2019	Deposit					125.03
Total for Square Clearing						\$0.00
Undeposited Funds						
10/28/2019	Sales Receipt	1129	Spirit Wear Sales			130.01
10/28/2019	Deposit					-130.01
Total for Undeposited Funds						\$0.00
2000 Texas Comptroller Payable						
10/09/2019	Sales Receipt	1125	School Store			1.85
10/16/2019	Sales Receipt	1124	Spirit Wear Sales			4.86
10/23/2019	Sales Receipt	1131	School Store			0.84
10/28/2019	Sales Receipt	1129	Spirit Wear Sales			9.91
10/30/2019	Sales Receipt	1130	School Store			3.05

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	AMOUNT
Total for 2000 Texas Comptroller Payable						\$20.51
Fundraising						
4100 School Store						
10/09/2019	Sales Receipt	1125	School Store	Fundraising	School Store Sales	22.40
10/16/2019	Sales Receipt	1124	Spirit Wear Sales	Fundraising	School Store Sales	31.18
10/23/2019	Sales Receipt	1131	School Store	Fundraising	School Store Sales	10.16
10/30/2019	Sales Receipt	1130	School Store	Fundraising	School Store Sales	36.95
Total for 4100 School Store						\$100.69
4105 Spirit Wear						
10/16/2019	Sales Receipt	1124	Spirit Wear Sales	Fundraising	Spirit Wear Sales Open House	27.71
10/28/2019	Sales Receipt	1129	Spirit Wear Sales	Fundraising	Spirit Wear Sales Open House	143.19
10/28/2019	Sales Receipt	1129	Spirit Wear Sales	Fundraising	Spirit Wear Sales- Refund	-23.09
Total for 4105 Spirit Wear						\$147.81
4110 Fall Fundraising Longhorn Loot						
10/15/2019	Sales Receipt	1126	Longhorn Loot	Fundraising	Longhorn Loot Income	50.00
Total for 4110 Fall Fundraising Longhorn Loot						\$50.00
4115 Fundraising Other Income						
10/01/2019	Sales Receipt	1123	Restaurant Spirit Night	Fundraising	Skeeters Baseball Night	258.00
Total for 4115 Fundraising Other Income						\$258.00
4130 Marquee Messages						
10/28/2019	Sales Receipt	1128	PayPal Sales	Fundraising	Marquee Sales	240.00
Total for 4130 Marquee Messages						\$240.00
Total for Fundraising						\$796.50
Student Social Events						
4021 Student Social Events Fall 6th Grade						
10/15/2019	Deposit		6th Grade Social	Fundraising		170.00
10/16/2019	Deposit		6th Grade Social	Fundraising		230.00
10/17/2019	Deposit		6th Grade Social	Fundraising		340.00
10/18/2019	Deposit		6th Grade Social	Fundraising		340.00
10/22/2019	Deposit		6th Grade Social	Fundraising		10.00
Total for 4021 Student Social Events Fall 6th Grade						\$1,090.00
Total for Student Social Events						\$1,090.00
Educational Enrichment Expense						
5072 School Support (PTO Discretion)						
10/07/2019	Check	2570	Amy Landsford	Educational Enrichment	Gift Cards for teachers + activation fee (for good attendance and covering classes)	78.95
10/07/2019	Check	2570	Amy Landsford	Educational Enrichment	5x \$25 Walmart Gift Cards for Custodian Day	125.00
10/07/2019	Check	2570	Amy Landsford	Educational Enrichment	Thank you cards for custodians	5.99
10/15/2019	Check	2578	Garrett Kelley	Educational Enrichment	6 month subscription Universal Yums for Geography Club	150.00
10/22/2019	Check	2579	Caroline Wheeler	Educational Enrichment	Trampoline and Games for SAILS Class	165.98
10/24/2019	Check	DEBIT	Quench USA	Educational Enrichment	Water Filter teachers June 1, 2019 - May 31, 2020	246.00
Total for 5072 School Support (PTO Discretion)						\$771.92
5086 Guest Speakers/ Authors						
10/09/2019	Check	2574	Troupe d' Jour	Educational Enrichment	8th grade performance	900.00
Total for 5086 Guest Speakers/ Authors						\$900.00
Total for Educational Enrichment Expense						\$1,671.92
Fundraising Expense						

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	AMOUNT
5105 Spirit Wear Expense						
10/09/2019	Check	2573	Leonetti Graphics	Fundraising	Hoodies for cooler weather	1,588.00
Total for 5105 Spirit Wear Expense						\$1,588.00
Total for Fundraising Expense						\$1,588.00
General Operating Expenses						
5820 Bank Fees						
10/28/2019	Sales Receipt	1128	PayPal Sales	Fundraising	PayPal Fee Netted From Deposit	9.36
10/28/2019	Deposit			General Fund	Square fees October 2019	4.98
Total for 5820 Bank Fees						\$14.34
5835 Postage						
10/07/2019	Check	2572	Tina Worrell	General Fund		36.95
Total for 5835 Postage						\$36.95
5840 Poster Maker Ink & Paper						
10/01/2019	Check	2569	Brooks Duplicator Company	General Fund	Paper and Delivery	167.90
Total for 5840 Poster Maker Ink & Paper						\$167.90
5890 Misc Operating Expenses						
10/07/2019	Check	2572	Tina Worrell	General Fund	Envelopes for vendor checks	7.49
Total for 5890 Misc Operating Expenses						\$7.49
Total for General Operating Expenses						\$226.68
Student Social Events Expense						
5021 Fall Social 6th Grade						
10/15/2019	Check	2576	Valery Elias	Student Social Events	DJ for 6th Grade Social	300.00
10/15/2019	Check	2577	The Houston PhotoBooth	Student Social Events		325.00
10/15/2019	Check	2575	Coy Rosenbaum	Fundraising	Security Officer 6th grade social 2 hours	80.00
10/23/2019	Check	2581	Andrea Collins	Student Social Events	Decor (several receipts from Dollar Tree, Arnes and Amazon)	506.65
10/23/2019	Check	2580	Jessica Speer	Student Social Events	Dominos Pizza + \$40 Tip	448.75
10/23/2019	Check	2580	Jessica Speer	Student Social Events	Jumbo Scoops	14.99
10/23/2019	Check	2580	Jessica Speer	Student Social Events	Plates, Food, Gloves, Popcorn Bags	67.57
Total for 5021 Fall Social 6th Grade						\$1,742.96
5027 Spring Social 8th Grade						
10/22/2019	Expense		Main Event	Student Social Events	MAIN EVENT STAFFORD 972 Debit Card Purchase	2,700.00
Total for 5027 Spring Social 8th Grade						\$2,700.00
Total for Student Social Events Expense						\$4,442.96
VIPS						
5650 VIPS Welcome/Thank You Coffee						
10/01/2019	Check	2571	Catherine Witty	VIPS	VIPS Coffee	76.51
Total for 5650 VIPS Welcome/Thank You Coffee						\$76.51
Total for VIPS						\$76.51