



**Baines Middle School PTO
Board Meeting Minutes
April 3, 2018
8:15 a.m.**

ATTENDEES: Sobana Rajagopal, Tracy Donovan, Gena Horak, J.J. Roberts, Darla Goolsby, Angie Roberts, Melinda Slauson, Amy Sareen, Betty Yavar,, Amy Lansford, Elizabeth Hodges, Alicia Dague, Johnnie Wright, Lori Bramlett, Dani Herrera, Amy Krystof

CALL TO ORDER

I. Call to Order/Presence of a Quorum

Melinda Slauson called the meeting to order @ 8:16 a.m. A quorum was present to begin.

MOTIONS MADE:

- Approval of March PTO Board meeting minutes
 - o Amy Sareen made a motion to approve the March PTO Board Meeting minutes
 - o Amy Lansford seconded the motion to approve the March PTO Board Meeting minutes
 - o *All in favor; motion passed*

MINUTES:

I. Call to Order/Presence of a Quorum

Melinda Slauson called the meeting to order 8:16 a.m. Quorum was present to begin.

II. Principal's Report

J.J.

Roberts

- STAAR testing will be next week; must remind students that no electronics (phones/smart watches/ etc) must be left in locker or at front of the room
- Awards day will be May 22; 6th grade in the morning, 7th grade in the afternoon, and 8th grade in the evening
- NJHS is looking for a way to earn service hours; perhaps with Boondoggle
- Soccer has started and fine arts are doing great
- Will look into a quote for new polo shirts for next year's teachers; our number of teachers will be less due to losing almost 500 students

III. Staff Representative

Angie Roberts

- Staff Requests for Funds
 - o Mrs. Davis request money for Troupe du Jour for 8th graders

**IV. First Vice Presidents of Fundraising
Hodges**

Amy Lansford/Elizabeth

- Boondoggle Update-Amy Krystof
 - o There are going to be 74 teams this year, 1 pals team, and will match up several independent registrants

- \$11,800 in corporate sponsorships and \$850 in family sponsorships
- First race will be the teachers vs. Missouri City fire and police department
- 6 vendors will be present; need one delegated person per vendor to count tickets
- Need 100 adult volunteers for event
- Restaurant nights- have one next week and hopefully one more in May
- Spirit wear- goal met in sales-\$4000; total fundraising short \$1500 due to large box top contributor

V. Second Vice President of Budget

Gena Horak

- Working draft of 18-19 budget; meeting with Darla to work on this; waiting on final numbers for total students for next year

VI. Membership and Community Development Coordinator

Becky Mattson/Sobana Rajagopal

- No update on membership
- Career Day update-
 - 2018-2019 Chairs will be Betty Yavar and Alicia Dague
 - Date will be January 25, 2019
 - Discussed during wrap meeting- simplify and perhaps have endorsements be the rotations/ speakers; utilize all 3 counselors; have an 8th grade committee of teachers to be the liaisons between board and teachers

VII. Secretary

Amy Sareen

- Approval of March PTO Board meeting minutes
 - Amy Sareen made a motion to approve the March PTO Board Meeting minutes
 - Amy Lansford seconded the motion to approve the March PTO Board Meeting minutes
 - *All in favor; motion passed*

VIII. Treasurer

Darla Goolsby

- Review of March Finances
 - Balance as of March 31st is \$144,591.90

IX. Publicist

Sally Campbell/Dani Herrera

- Melinda's email account was hacked; faux email spree seeking iTunes cards
- Need to remove Boondoggle registration information from website

X. VIPS Coordinators

Betty Yavar/Alicia Dague

- March VIP of the Month:
 - Amy Krystof
- Shared Dreams update: Toilet paper drive April 16-20
- Cookies/Lemonade for 8th Grade Awards- will be May 22nd; will probably do small water bottles instead of lemonade
- Laminating and poster making-inventory is good; received free paper for purchasing so much

XI. Staff Appreciation

Lori Bramlett/Johnnie Wright

- April 4th- Spring Luncheon 10:45-1:30
- May 7-11 is Teacher/Staff Appreciation week
- May 9- Staff Appreciation Week luncheon
- Will have grab and go breakfast during STAAR testing

XII. Parliamentarian

Tracy Donovan

- 2018-2019 Nominating committee met
 - presented many positions; working on fulfilling the rest
- Change bylaws at general board meeting to possibly include a new Board position (Special Events-Boondoggle, parties, etc)
- 8th grade social update- planning going well

XIII. Old Business/New Business

- General meeting is on 5/22
- PTO closet clean out - 5/22 after general meeting

Meeting Dates

5/1

6/5 Evening meeting

Important Upcoming Dates:

March 7 6:30pm	Spring Open House
April 4	Spring Luncheon
April 27	Boondoggle
May 3 3:00pm	VIPS Thank you Tea
May7-May 11	Teacher/Staff Appreciation Week
May 11	8th Grade Exit Party
May 22	General Meeting-Slate

Meeting adjourned by Melinda Slauson at 9:07am