



Baines Middle School PTO Board Meeting Minutes May 16, 2017 6:00pm

ATTENDEES: Karen Zylicz, Robin Warren, Sobana Rajagopal, Tracy Donovan, Gena Horak, J.J. Roberts, Darla Goolsby, Betty Yavar, Becky Mattson, Amy Sareen, Melinda Slauson, Sally Campbell, Amy Lansford

CALL TO ORDER

I. Call to Order/Presence of a Quorum

Tracy Donovan called the meeting to order @ 6:03pm. A quorum was present to begin.

MOTIONS MADE:

- Approval of April PTO Board meeting minutes
 - Karen Zylicz made a motion to approve the April PTO Board Meeting minutes
 - Gena Horak seconded the motion to approve the April PTO Board Meeting minutes
 - *All in favor; motion passed*
- Approval of April e-Vote minutes #1- Kona Ice, Double Daves, and Ron's Food Trailer Boondoggle Expenses
 - Amy Sareen made a motion to approve the April e-Vote minutes #1- Kona Ice, Double Daves, and Ron's Food Trailer Boondoggle Expenses
 - Melinda Slauson seconded the motion to approve the April e-Vote minutes #1- Kona Ice, Double Daves, and Ron's Food Trailer Boondoggle Expenses
 - *All in favor; motion passed*
- Approval of April e-Vote minutes #2-Tutti Fruity and Stephanie Peitsch Boondoggle Expenses
 - Amy Sareen made a motion to approve the April e-Vote minutes #2-Tutti Fruity and Stephanie Peitsch Boondoggle Expenses
 - Darla Goolsby seconded the motion to approve the April e-Vote minutes #2-Tutti Fruity and Stephanie Peitsch Boondoggle Expenses
 - *All in favor; motion passed*
- Approval to pay an amount not to exceed \$750 to Morris Lagrid of Olympia Business Products for Boondoggle string bags
 - Melinda Slauson made a motion to pay an amount not to exceed \$750 to Morris Lagrid of Olympia Business Products for Boondoggle string bags
 - Karen Zylicz seconded the motion to pay an amount not to exceed \$750 to Morris Lagrid of Olympia Business Products for Boondoggle string bags
 - *All in favor; motion passed.*
- Approval to reimburse Sobana Rajagopal \$553.38 for Staff Appreciation week expenses
 - Sobana Rajagopal made a motion to reimburse Sobana Rajagopal \$553.38 for Staff Appreciation week expenses
 - Darla Goolsby seconded the motion to reimburse Sobana Rajagopal \$553.38 for Staff Appreciation week expenses
 - *All in favor; motion passed*

MINUTES:

I. Call to Order/Presence of a Quorum

Tracy Donovan called the meeting to order at 6:03pm. Quorum was present to begin.

II. Principal's Report

J.J. Roberts

- Testing:
 - All STAAR testing complete
 - 8th grade scores from March are in. They did well.
 - Recent test scores should be in mid June
 - Temporary Buildings for next year
 - Measurements complete for buildings to be installed

III. Staff Representative

Angie Roberts

Not present

IV. First Vice Presidents of Fundraising

Robin Warren/Karen Zylicz

- Boondoggle Update-Melinda Slauson
 - A great success! Thank you for all the help!
 - Initial estimates is About \$23,000 was raised
 - Wrap up meeting this week
 - Approval to pay an amount not to exceed \$750 to Morris Lagrid of Olympia Business Products for Boondoggle string bags
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 - Karen Zylicz seconded the motion to pay an amount not to exceed \$750 to Morris Lagrid of Olympia Business Products for Boondoggle string bags
 - *All in favor; motion passed.*
- Restaurant night-
 - Last one for the year
 - Bahama Bucks Thursday 5/19 from 4-10pm
- Amazon smile-
 - Received a check for \$16
- School store-
 - Spirit wear order for next year being worked on by incoming VPs
- Pals party-
 - Wednesday 5/17 after school
- 8th grade exit party- Robin Warren
 - So far 451 tickets sold

V. Second Vice President of Budget

Amy Lansford

- Final budget for 2017-2018 School year
 - Budget will be approved at May 23rd General Board meeting

VI. Membership and Community Development Coordinator

Becky Mattson

- Deadline for Loot print shop items is June 14th

VII. Secretary

Amy Sareen

- Approval of April PTO Board meeting minutes
 - Karen Zylicz made a motion to approve the April PTO Board Meeting minutes
 - Gena Horak seconded the motion to approve the April PTO Board Meeting minutes
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 - *All in favor; motion passed*
- Approval of April e-Vote minutes #2-Tutti Fruity and Stephanie Peitsch Boondoggle Expenses
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 - Darla Goolsby seconded the motion to approve the April e-Vote minutes #2-Tutti Fruity and Stephanie Peitsch Boondoggle Expenses
 - *All in favor; motion passed*

VIII. Treasurer

Darla Goolsby

- Review of April Finances
 - Balance as of April 30th is \$119,880.15
 - Special projects amount of \$7509.65 is for accessory building

VI. Membership and Community Development Coordinator

Becky Mattson

- Deadline for Loot print shop items is June 14th

XI. Publicist

Anne Rotondo/Sally Campbell

- Will send out last correspondence
 - Locker clean out on Thursday May 25th
 - No back packs allowed at school Tuesday-Thursday May 30th-June 1st

X. VIPS Coordinators

Gena Horak/Betty Yavar

- April VIP of the Month:
 - Gus Weinig for help with Boondoggle
- May VIP of the Month:
 - Robin Warren for the 8th grade exit dance
- Laminating and Poster Making
 - Received more laminating materials
- Cookies/Lemonade for 8th Grade Awards:
 - Need number of attendees to guide purchase of cookies/lemonade for the 8th Grade Awards

XI. Staff Appreciation

Sobana Rajagopal

- April Luncheon and Staff Appreciation Week
 - Everything went great
 - Popcorn bar was a hit
- Approval to reimburse Sobana Rajagopal \$553.38 for Staff Appreciation week expenses
 - Sobana Rajagopal made a motion to reimburse Sobana Rajagopal \$553.38 for Staff Appreciation week expenses
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 - *All in favor; motion passed*

XII. Parliamentarian

Melinda Slauson

- Nominating committee update
 - Updated Board and Committee spread sheet given to everyone
- Amendment to bylaws

- o Will vote to amend at General Board Meeting on May 23rd to change amount from \$500 to \$1000 to need motion for board approval

XIII. Old Business/New Business

Tracy Donovan

- PTO General Meeting Vote on Budget & Slate: 9:15 a.m. on May 23rd
- Clean & Organize PTO closet: Tuesday, May 23rd after meeting
- Long jump pit cover, hurdles & pole vault pit received and paid for
- Boondoggle accessory building is in progress; hopefully installed by end of May

Important Upcoming Dates:

8th grade exit-	5/19
General Meeting -	5/23 @ 9:15
VIPS Thank You Coffee -	TBD
First 17-18 Board meeting	TBD
New teacher orientation	8/7
7th grade round up	8/8 (9:00-12:00)
8th grade round up	8/8 (1:00-4:00)
6th grade round up	8/9 (8:30-12:30 tentative)
Staff Welcome Back Breakfast	8/14
Packet Stuffing	8/14
First day of school	8/22
Career Day	2/3/18

Meeting adjourned by Tracy Donovan at 6:47pm