



**Baines Middle School PTO  
Board Meeting Minutes  
January 10, 2017  
8:15 a.m.**

**ATTENDEES:** Karen Zylicz, Robin Warren, Sobana Rajagopal, Tracy Donovan, Gena Horak, J.J. Roberts, Anne Rotondo, Angie Roberts, Amy Lansford, Darla Goolsby, Sally Campbell, Becky Mattson, Amy Sareen

**CALL TO ORDER**

**I. Call to Order/Presence of a Quorum**

Tracy Donovan called the meeting to order @ 8:21 a.m. A quorum was present to begin.

**MOTIONS MADE:**

- **Motion to pay BMS an amount not to exceed \$4200 for transportation for Avid field trip to Austin**
  - Robin Wareen made a motion to pay BMS an amount not to exceed \$4200 for transportation for the Avid field trip to Austin
  - Karen Zylicz seconded the motion to pay BMS an amount not to exceed \$4200 for transportation for the Avid field trip to Austin
  - *All in favor; motion approved*
  
- **Motion to pay BMS or Quench water filtration systems an amount not to exceed \$1550 for filtered water for the teachers for 3 years**
  - Gena Horak made a motion to pay BMS or Quench water filtration systems an amount not to exceed \$1550 for filtered water for the teachers for 3 years
  - Sally Campbell seconded the motion to pay BMS or Quench water filtration systems an amount not to exceed \$1550 for filtered water for the teachers for 3 years
  - *All in favor; motion passed*
  
- **Motion to approve the December PTO Board meeting minutes**
  - Amy Sareen made a motion to approve the December PTO Board Meeting minutes
  - Anne Rotondo seconded the motion to approve the December PTO Board Meeting minutes
  - *All in favor; motion passed*
  
- **Motion to pay the State of Texas an amount not to exceed \$600 for 2016 sales tax**
  - Darla Goolsby made a motion to pay the State of Texas an amount not to exceed \$600 for 2016 sales tax
  - Gena Horak seconded the motion to pay the State of Texas an amount not to exceed \$600 for 2016 sales tax
  - *All in favor; motion passed*
  
- **Motion to pay Bahama Bucks an amount not to exceed \$600 for 7th grade social sno-cones**
  - Darla Goolsby made a motion to pay Bahama Bucks an amount not to exceed \$600 for 7th grade social sno-cones
  - Karen Zylicz seconded the motion to pay Bahama Bucks an amount not to exceed \$600 for 7th grade social sno-cones

- Motion to pay Brooks Duplicator Co. an amount not to exceed \$600 for poster maker supplies
  - Gena Horak made a motion to pay Brooks Duplicator Co. an amount not to exceed \$600 for poster maker supplies
  - Robin Warren seconded the motion to pay Brooks Duplicator Co. an amount not to exceed \$600 for poster maker supplies
  - *All in favor; motion passed*
  
- Motion to pay Any Occasion Party Rentals an amount not to exceed \$600 for Career Day exhibit hall tables
  - Sobana Rajagopal made a motion to pay Any Occasion Party Rentals an amount not to exceed \$600 for Career Day exhibit hall tables
  - Sally Campbell seconded the motion to pay Any Occasion Party Rentals an amount not to exceed \$600 for Career Day exhibit hall tables
  - *All in favor; motion passed*
  
- Motion to pay Jason's Deli an amount not to exceed \$1100 for Career Day lunches
  - Sobana Rajagopal made a motion to pay Jason's Deli an amount not to exceed \$1100 for Career Day lunches
  - Darla Goolsby seconded the motion to pay Jason's Deli an amount not to exceed \$1100 for Career Day lunches
  - *All in favor; motion passed*

- **MINUTES:**

**I. Call to Order/Presence of a Quorum**

Tracy Donovan called the meeting to order 8:21a.m. Quorum was present to begin.

**II. Principal's Report**

**J.J. Roberts**

- **Upcoming dates**
  - 6<sup>th</sup> & 7<sup>th</sup> Grade Parent Night is 1/19
  - PSAT night for 8th grade parents 1/26
  - High School Counselors will be here on 1/31 to talk about course selection for 8<sup>th</sup> Graders
  - 5<sup>th</sup> Grade Parent Night and Spring Open House will be on 3/1
  - 5th Grade visits will be on 2/22 and 2/23
  - Course selection options will open on 2/1
- Science Fair is underway
- Accountability structure that is being implemented does not take into account the wide gap of socio-economic aspect
- Zoning will change when the new middle school opens (slated for 2018). Students from Schiff and Sienna Crossing will attend Baines. Students from Scanlan and Leonetti (the new elementary) will attend Thornton (the new middle school) and Heritage Rose will split between the two.

**III. Staff Representative**

**Angie Roberts**

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- *All in favor; motion passed*

**VI. First Vice Presidents of Fundraising**  
Zylicz

Robin Warren/Karen

- Box tops: contest will be held in March
- Boondoggle: plans are continuing; still in need of sponsorship chair; first meeting on 1/24
- Restaurant Nights: Chick fil A 1/31 and 3/27, Raising Canes possibly 2/23, and Bahama Bucks 5/18
- Amazon Smile: second check should come in February

**V. Second Vice President of Budget**

Amy Lansford

- Directory Update
  - Directory is still at the printer

**VI. Membership and Community Development Coordinator**

Becky Mattson

- About half way through with sending out receipts

**VII. Secretary**

Amy Sareen

- Motion to approve the December PTO Board meeting minutes
  - Amy Sareen made a motion to approve the December PTO Board Meeting minutes
  - Anne Rotondo seconded the motion to approve the December PTO Board Meeting minutes
  - *All in favor; motion passed*

**VIII. Treasurer**

Darla Goolsby

- Review of December Finances
  - Bank Balance: \$139, 765.80
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**IX. Publicist**  
Sally Campbell

Anne Rotondo &

- Everything is going good

**X. VIPS Coordinators**

Gena Horak & Betty Yavar

- December VIP of the Month

- Dana Herrera and Stacy Perry for December for VIPs of the Month
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- **Ugly shoe drive-** will try to do on 1/23

#### XI. Staff Appreciation

Sobana Rajogopal

- February Luncheon: February 10<sup>th</sup>
  - Italian theme
- Career day update- guest speaker Tyrone Smith
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#### XII. Parliamentarian

Melinda Slauson

- No update

#### XIII. Old Business/New Business

Tracy Donovan

- 7th grade social- planning underway; Sugar Rush theme
- General meeting- may try to have one on 3/1 at Spring Open House
- Upcoming donation to new middle school- need to discuss possible amount for 2017/2018 budget
- Long jump pit cover, hurdles, & pole vault pit- still at the district awaiting approval
- Update on iPads approved at October/November meeting- bought, still awaiting invoice
- Discussion about future Boondoggle storage facility-where to locate/logistics; must discuss further
- Potential effects of zoning
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#### Important Upcoming Dates:

Eighth Grade Career Day -	2/3
Seventh Grade Social -	2/10
Boondoggle -	4/28
VIPS thank you coffee	5/19
Eighth Grade Exit -	5/19

#### Staff Appreciation Luncheons:

2/10

4/7

5/1-5/5 Staff App Week

**Meeting Dates (Second Tuesday of every month at 8:15, when possible):**

2/14

3/7 (this is actually the 1st Tuesday)

4/11

5/16 (evening meeting-this is actually the 3rd Tuesday)

**Meeting adjourned by Tracy Donovan at 10:00 a.m.**